



ROYAL COLLEGE OF
PHYSICIANS OF IRELAND

RCPI Policy on Collaborative Research

September 2013

Version - Final



PHYSICIANS OF IRELAND

Introduction

The RCPI welcomes proposals for collaboration or for access to our members or data, but all initial approaches must be through RCPI and following RCPI policies and standard operating procedures.

The RCPI Research Director is responsible for developing RCPI's research strategy and for overseeing research activities within the RCPI.

The Research Director will review all applications for collaborative research based upon the guidelines below. It is recommended that all applicants also read the RCPI "Policy on good research" document before applying.

Proposal

The application must be in the form of a formal proposal. The proposal must include the following sections;

- Objective
- Scope/Research questions to be addressed
- Management
- Ethics/data protection
- Methodologies
- Timelines
- Funding
- Knowledge Dissemination

Objectives

A clear objective is required and where applicable the background work (including references) that has led to the objective. Explain why collaboration with the RCPI is required – note the RCPI is more likely to look favourably on applications where a true collaboration is requested rather than the RCPI acting in an administrative role.

Scope / Research Questions Addressed.

Clearly state the scope or research question addressed. Does the scope overlap with those of RCPI?

Management

The proposal should include details of the project management, including PI Staff, students.

Ethics / Data protection

All research proposals must be covered by the ethics policy of RCPI or the home institution. Please refer to RCPI Policy on Good Research Practice for further guidelines on ethics and data protection.

Methodology

Please refer to RCPI Policy on Good Research Practice for guidance on conduct of researchers. Highlight where collaboration is required with RCPI. Note certain procedures or requirements asked of RCPI will result in a financial charge.

Timelines

Proposals should include project timelines in the form of a Gantt chart. Note – RCPI only approaches its members on a strict schedule of dates. Project start dates may be subject to change in order to synchronise with this schedule.

Funding

Please include funding details in the proposal (if possible) or details of applications of funding made for the research. A detailed budget should be included in the proposal

Knowledge Dissemination

RCPI aims to publish research findings in peer-reviewed journals and similarly reputable publications such as journals, books, software, policy statements, specialist conferences and expert reports. Please detail plans for dissemination of findings. Note RCPI requires acknowledgement of involvement in all disseminated information and all results must be made available to RCPI.



ROYAL COLLEGE OF
PHYSICIANS OF IRELAND

FREDERICK HOUSE, 19 SOUTH FREDERICK STREET, DUBLIN 2

TEL: +353 1 863 9700 FAX: +353 1 672 4707 EMAIL: COLLEGE@RCPI.IE WEB: WWW.RCPI.IE