



INSTITUTE OF MEDICINE

**ROYAL COLLEGE OF
PHYSICIANS OF IRELAND**

Expressions of Interest sought for 2 RCPI Fellows to join the Institute of Medicine (IOM) Board

The Institute of Medicine Board will be established in January 2020 and we are inviting expressions of interest from RCPI Fellows within the Medicine specialties to become Members of the Board.

Note: Applications are invited from all Medicine specialties except Respiratory Medicine, as this specialty is already sufficiently represented on the Board at this time.

About the Institute of Medicine Board

The Board of the Institute of Medicine will oversee the governance, business and financial planning of training and professional affairs related to the medicine specialties within RCPI. The Board of the Institute of Medicine will also deal with any unusual / extraordinary issues as they arise.

The Board of the Institute of Medicine reports to RCPI Council.

The Board Membership consists of the RCPI President, IOM Dean and Officers, Council nominees, a Lay representative, Trainee representative and two Fellows (independent of the Officers or other post holders within the Institute of Medicine).

The Board will meet at least quarterly and Board members may attend in person at RCPI Dublin Offices or via Zoom (web conferencing). Board members are not remunerated but may be reimbursed any reasonable expenses associated with their attendance at Board meetings.

Term of Appointment

Generally, appointments to the Board of the Institute of Medicine will be for a period of three years. In this instance, as this will be the first composition of the Board, one Fellow shall serve 2 years and one shall serve 3 years in order to facilitate good succession planning. The terms will be determined by lot following the appointment of these Fellows.

Criteria

Essential:

- Fellow of the Royal College of Physicians of Ireland (FRCPI) in good standing
- Specialist Registered in one of the 18 Medicine specialties (except Respiratory Medicine, as this specialty is already significantly covered on the Board)
- In order to bring independent judgement these appointees shall not be current post holders of any role within the Institute of Medicine or RCPI

Desired:

- Previous experience in Medicine Education and Training
- Strong interest in the promotion of medical specialties
- An understanding of corporate governance and risk management
- Analytical and decision making skills
- Ability to work with multiple stakeholders and build consensus
- Excellent communication skills

How to apply

If you would like to apply for the position of Board member, please forward a short (one side of A4) statement of your interest in this opportunity, highlighting how you would be able to contribute. This should be sent to the IOM Foundation Dean, Professor Anthony O'Regan c/o emmacuddihy@rcpi.ie **by close of business on Friday 10 January 2020.**

Appointment process

An Assessment panel will be convened to consider and assess the applications received. The panel will:

- Review and discuss the expressions of interest received against the criteria
- Assess potential candidates further once they meet the criteria by undertaking meetings or conference calls with the candidates
- Arrive at a shortlist of the most suitably qualified candidates to be sent forward for consideration to the Foundation Dean of the Institute of Medicine

The Royal College of Physicians of Ireland welcomes and actively seeks to appoint people to its activities regardless of race, religion, ethnic origin, disability, age, gender and sexual orientation.

RCPI aims to reflect the diversity of its members in all its committees, senior roles and staff in general.