

Call for applications: RCPI Boards and Committees

The Executive Board of the Royal College of Physicians of Ireland (RCPI) is seeking expressions of interest from members of the public to participate in the work of a number of its Boards and Committees.

Members of the public must not be, and never have been, registered as a doctor in this, or in any other jurisdiction.

About us - The Royal College of Physicians of Ireland

The Royal College of Physicians of Ireland is Ireland's oldest and largest medical training body. We provide postgraduate training for doctors to specialise in general medicine, obstetrics and gynaecology, paediatrics, public health medicine, pathology and occupational medicine. We are also active in health advocacy and our mission is to train, educate and continuously develop doctors for current and future world health needs.

As part of the programme to embed a series of governance improvements within the College, we are seeking to recruit members of the public who are not doctors to assist us in carrying out these activities. These individuals will sit on College committees and working groups and assist us by providing a different perspective and set of experiences to complement that of our doctors and staff. We would encourage individuals from all walks of life to consider applying for these voluntary positions to reflect the diversity of our population as well as current and future potential users of our health system.

We are seeking candidates to provide inputs in both areas of policy (improving healthcare delivery, patient experience, public health initiatives such as screening) and College governance (corporate governance, risk management, oversight)

We are seeking Board and Committee members ideally with:

- Previous experience in the public, private, voluntary or charity sectors.
- Experience and/or interest in health-related areas.
- Previous board level experience.

Role Overview

RCPI is seeking to form a panel for appointment as members to appropriate Boards and Committees within the College (or one of its Faculties/Institutes). Persons who obtain a place on the panel and who fulfill the conditions of the selection process may be considered for vacancies on Boards and Committees as these vacancies arise.

Members of the public bring external perspective to the work of RCPI and we welcome specific skills and experience that we can benefit from to fulfill our charitable purpose.

RCPI currently has a number of roles for members of the public on a variety of Boards and Committees, including;

- Council (Governing body and Board of Trustees);
- Executive Board;
- Finance, Audit and Risk Committee;
- Remuneration Committee;
- Investment Committee and
- Boards of the 6 Faculties and Institutes of the College (Medicine, Paediatrics, Obstetrics and Gynaecology, Pathology, Public Health and Occupational Medicine)

We are seeking candidates with experience in one or more of the following areas:

- Patient/Healthcare Advocacy
- Legal
- Risk Management
- Strategic Development
- Financial Expertise (Accountancy, Audit, Corporate Finance)
- Corporate Governance

Candidates should also demonstrate evidence of experience of leadership in a complex environment with multiple stakeholders, including:

- Experience at an appropriately senior level in the public, private, voluntary or charity sectors
- Experience and/or interest in health-related areas
- Previous board level experience

In order to be an effective contributor on an RCPI Board or Committee it is recommended that members should:

- Bring independent and objective scrutiny to the oversight of the organisation
- Be prepared to be challenging when necessary while being supportive to the delivery of the strategy and objectives
- Be equipped to offer considered advice on the basis of sound judgement and experience
- Be prepared to make a time commitment to their work commensurate with their role

Time Commitment:

Approximately 5-10 half day meetings per annum (time commitment varies depending on the specific Board / Committee).

Location of meetings

Generally all meetings are held in RCPI offices at Setanta House, Setanta Place, Dublin 2 although attendance at meetings may be facilitated via webconference. However, from time to time meetings may be held in other national locations.

Term

The appointment to a Board or Committee will be for an initial period of three years. There should be no expectation of automatic re-appointment. Successful applicants will not be current or previous employees of RCPI.

Remuneration

Our Board and Committee Members are not remunerated but we will reimburse all reasonable travel and associated expenses in line with College policy.

Conflicts of Interest

Personal or professional relationships with other members of RCPI Council, Boards or Committee or with RCPI staff may be perceived as a conflict of interest and should be declared on application.

Appointment process

Appointments will be made following an interview process in March 2020 and we will contact you directly should you be shortlisted for interview.

How to apply

Candidates should submit a Cover Letter and supporting CV clearly specifying how your particular background and experience meets the requirements of the position as specified in the role overview above. **Candidates should submit a Cover Letter and supporting CV to Dr Terry McWade, CEO (boardappts@rcpi.ie)** that clearly outlines how your particular background and experience meets the requirements to serve as a Board/Committee Member as outlined.

Confidentiality

Subject to the provisions of the Freedom of Information Acts, 2014, applications will be treated in strict confidence. All enquires, applications and all aspects of the proceedings are treated as strictly confidential and are not disclosed to anyone, outside those directly involved in that aspect of the process.

Data Protection

RCPI will process any personal data provided by you in connection with an application for this role in accordance with the General Data Protection Regulation and the Data Protection Acts 2018.

The data will be kept for no longer than is necessary for the purposes for which that data is processed, and it shall be kept in a manner that ensures appropriate security of the data including the unauthorised or unlawful processing of data.

RCPI may disclose the data that you provided in the application to external sources for the following reasons – where there is an external assessor assisting in the shortlisting for

nominations to the boards or committees and for internal and external audit.