

POST SPECIFICATION

Post Title	Technical Researcher
Post Status	Part time (0.45 FTE; 16 hours per week)
Department/Function	Healthcare Leadership
Closing Date	19 November 2021
Reference	RCPI-55-21

Post Summary

The Royal College of Physicians of Ireland (RCPI) is seeking to appoint a Technical Researcher to the National Immunisation Advisory Committee (NIAC).

Background

The successful candidate will support the National Immunisation Advisory Committee (NIAC) working closely with the Chair and the committee who represent key stakeholders which include Royal College of Physicians of Ireland (RCPI), its Faculties and Institutes, the Royal College of Surgeons of Ireland (RCSI), the Irish College of General Practitioners (ICGP), the National Immunisation Office, the Nursing and Midwifery Board of Ireland, the Infectious Diseases Society of Ireland, the Travel Medicine Society, the National Virus Reference Laboratory, the Department of Health and the HSE.

Reporting Relationship

The appointee will be accountable to the Chairperson of NIAC

Standard Duties of the Post

Duties will involve, but are not limited to:

- Providing scientific research to NIAC on various areas/topics that are required
- Leading literatures reviews with the Medical Secretary
- Coordinating the Specialist Registrar Literature Review Group
- Checking scientific statistics and/or information to ensure accuracy
- Providing summaries of evidence to the wider NIAC group, to aid with decision-making
- Supporting NIAC in providing recommendations to Department of Health
- Attending external webinars/meetings/updates relevant to NIAC's work

Person Specification

- Proven experienced in conducting literature reviews with robust methodology
- Strong research, communication and organisational skills
- Self-starter with high motivation, flexibility and the ability to offer a results-oriented approach with high levels of drive, commitment and enthusiasm
- Knowledge and experience in reviewing evidence to inform the committee including international review and a systematic literature review
- Critical appraisal skills
- Basic knowledge of medical statistics
- Attention to detail and excellent documentation skills
- Ability to work with minimal direction

Application Requirement

Candidates should submit a cover letter and CV and specifically address in their cover letter how their experience fits with the requirements of the role to iac@rcpi.ie by close of business 19 November 2021.